

**TOWN OF RANLO BOARD OF COMMISSIONERS MONTHLY MEETING**

**RANLO TOWN HALL**

**1825 SPENCER MOUNTAIN ROAD, RANLO, NORTH CAROLINA 28054**

**THURSDAY, NOVEMBER 14<sup>th</sup>, 2024**

**MINUTES**

**Governing Body Present**

Mayor Lynn Black

Mayor Pro-Tem Doug Moore

Commissioner Robin Conner

Commissioner Ronnie Laws

Commissioner Effie Locklear

Commissioner Wade Morton

**Staff Present**

Town Manager	Charlie Hansen
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Public Works Director	Charles Harper
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Police Chief	Jimmy Lunsford
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Finance Director	Reagan Day
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**I. Call to Order**

Mayor Lynn Black called the meeting to order and led the invocation

**II. Roll Call**

The Town Manager conducted the call. All Commissioners and Mayor were present.

**III. Adoption of the November 14<sup>th</sup> 2024 Agenda**

Mayor Lynn Black called for a motion to adopt the agenda for the regular November meeting. Commissioner Laws motioned to adopt the agenda for the regular November meeting. Commissioner Moore seconded the motion. The motion passed with a unanimous 4-0 vote.

**IV. Comments from Attendees**

There were no comments from attendees.

**V. Proclamation to Recognize November as Native American Heritage Appreciation Month.**

The Mayor Read out the Proclamation to recognize November as Native American Heritage Appreciation Month. Commissioner Locklear motion to adopt proclamation. Commissioner Laws seconded the motion. The motion passed with a unanimous 4-0 vote.

Old Business:

**VI. Adoption of October 10th, 2024, Regular Meeting Minutes of the Board**

Commissioner Moore called for a motion to adopt October 10th, 2024, Regular Meeting Minutes of the Board. Commissioner Laws seconded the motion. The motion passed with a unanimous 4-0 vote.

**VII. Presentation of the Monthly Financial Expense Report**

The Town Manager went over the new Monthly Financial Expense Report noting that this month's report goes over the monthly and year-to-date spending for the Town. The

manager highlighted Page 1 of the report gives an overall look at all the Town's accounts and associated interests accrued in each of the accounts. Page two of the document shows each department account within the general operating budget and the percentage each account has expended compared to how far along the town is throughout the fiscal year.

#### **VIII. Resolution to Accept NCDEQ-DWI Grant Funds**

The Town Manager advised that this is the lead service line replacement project and explained the board has to accept the Grant funds to be in compliance for the project.

Commissioner Laws motioned to approve the acceptance of the NCDEQ-DWI grant funds. Commissioner Moore seconded the motion. The motion was passed unanimously.

#### **IX. Approval of Grant Project Ordinance- Lead Service Line Inventory**

The Town Manager advised this allows for the Finance Director to Create and budget an account within our accounts to expend funds for the Grant. Commissioner Moore made the motion to approve the Grant Project Ordinance for the Lead Service Line Inventory. Commissioner Locklear seconded the motion. The motion was passed unanimously.

#### **X. Approval of Grant Project Ordinance- Water and Sewer AIA**

The Town Manager advised this allows for the Finance Director to Create and budget an account within our accounts to expend funds for the Grant. Commissioner Moore made the motion to approve the Grant Project Ordinance for the Water and Sewer AIA. Commissioner Laws seconded the motion. The motion was passed unanimously.

#### **XI. Request for Qualifications- Town Hall & Police Station Project**

The Town Manager advised that this is regarding the serious move we made from the old town hall to the temporary town hall. This is to start advertising to see if anyone would be interested in starting the beginning process for a new Town Hall. The Town manager also advised that this will be a collaborative partnership with everyone's input not someone coming in stating what it is going to be. Commissioner Moore made the motion to start a request for qualifications in regards for planning/ building a new town hall. Commissioner Laws seconded the motion. The motion passed unanimously.

#### **XII. Discussion regarding Noise Ordinance Clarification**

The Town manager advised that we have been running into some issues with enforcing our noise ordinance with how it stands today due to it not being very clear and outdated. The Town manager also included some examples of neighboring towns' ordinances. The Town Manager presented to the board to add a section to the ordinance to state a Town Wide noise ordinance from 11pm-7am. Commissioner Laws brought up a concern with commercial trucks going up and down Gray Street and Town manager advised he would look into it. Commissioner Moore made a motion to make the edit to the Noise ordinance to make it town wide from 11pm-7am. Commissioner Locklear seconded the motion. Motion passed unanimously.

### **XIII. Discussion regarding Code Enforcement- 91.06 Indoor Furniture**

The Town Manager advised the issue with code enforcement and indoor furniture and requested guidance from the Board. Discussion was had amongst board members. The Town Attorney advised/ clarified the ordinance and how it read currently. No Motion was made.

### **XIV. Board Discussion Regarding Property on Sunset**

Commissioner Morton requested a discussion regarding property on Sunset. Commissioner Morton stated that the yard has high weeds and habitat. Neighbors are complaining about it attracting wildlife such as snakes. The Town manager gave background on issue and advice they received a notice from code enforcement and have started mowing grass so now according to the Town's ordinance they are no longer in violation of the ordinance. No motion was made.

### **XV. Town Manager's Report**

#### Town Manager's Report

The Town Manager wanted to take a moment to remind everyone of upcoming events in the Town. Senior Thanksgiving is November 23<sup>rd</sup> in the banquet room at Town Hall starting at noon. Toy Run is on December 7<sup>th</sup> at 11:30am. Christmas Parade December 21<sup>st</sup> starting lineup at 11am.

The Town manager then shared some visions he had for future roadwork within Ranlo. After having some budget workshop conversation last year one of the items mentioned was needing upgrades to some of the roadways. The Town manager advised that after we get done with the new town hall to have a study done by a professional and get a list of the priorities road so we can start getting the roads fixed and will come out of our Powell Bill account which is what it is meant for.

Chief Lunsford then gave police reports for the previous month.

**XVI. Comments from the Mayor**

Mayor Lynn Black advised he has no comments due to not being at the last board meeting or MPO meeting.

**XVII. Comments from the Board**

No Board members had any comments

**XVIII. Adoption to move to Closed Session**

Commissioner Moore motioned to go into closed session discussion. Commissioner Locklear seconded the motion. The motion passed with a unanimous 4-0 vote.

**XIX. Consideration of Closed Session Related Items**

Commissioner Locklear made a motion to give all Town of Ranlo employees an extra 40hr paycheck as a holiday bonus. Commissioner Laws seconded the motion. The motion passed with a unanimous 4-0 vote.

Commissioner Morton made a motion to give Town employees a 5% pay increase starting in January. Commissioner Locklear seconded the motion. Commissioner Conner then advised she thought they were going to wait till they had the numbers on how much it would be to do that. Commissioner Morton and Locklear both withdrew their motions and advised they would reconsider once they have all the numbers.

**XX. Adjournment**

Commissioner Locklear made a motion to adjourn the meeting. Commissioner Laws seconded the motion. The motion passed with a unanimous 4-0 vote.

ATTESTED TO:

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Mayor Lynn Black

