

**TOWN OF RANLO BOARD OF COMMISSIONERS RESCHEDULED REGULAR MONTHLY  
MAY 2021 MEETING  
THE RANLO LODGE  
2000 SPENCER MOUNTAIN ROAD, RANLO, NORTH CAROLINA 28054  
THURSDAY, MAY 20TH 2021 7:00 PM**

**MINUTES**

**Governing Body Present:**

Mayor	Lynn Black
Mayor Pro-Tem	Katie Cordell
Commissioner	Robin Conner
Commissioner	Jamie Fowler
Commissioner	Effie Locklear
Commissioner	Doug Moore

**Staff Present:**

Town Manager	Jonathan Blanton
Finance Director	Lieke Janssen-Castro

**I. Call to Order and Roll Call**

Mayor Black called the meeting to order and Town Manager Jonathan Blanton conducted the roll call. All members were present.

Mayor Black offered the invocation.

**II. Adoption of the Agenda**

Commissioner Moore motioned to adopt the agenda and Commissioner Fowler provided the second. The vote was 5-0.

**III. Approval of the March 25th 2021 and April 8th 2021 Board of Commissioners' Special Meeting and Regular Meeting Minutes**

Commissioner Moore motioned to adopt the March 26th 2021 Board of Commissioners' Special Meeting Minutes and the regular meeting minutes of April 8th 2021. Commissioner Fowler provided the second. The vote was 5-0.

**IV. Comments from Attendees**

The Town Manager reported that there were no comments from attendees wishing to address the Board.

**V. Presentation of the Town Manager's Budget Message**

The Town Manager presented the Board with the 2021-2022 Budget Message. Mr. Blanton presented a balanced budget of \$4,137,597.00, consisting of a General Fund Budget of \$2,204,709.00; a Powell Bill Budget of \$370,000.00; a Storm Water Budget of \$47,110.00; and a Utility Fund Budget of \$1,515,778.00. The Town Manager reported that a public hearing for the proposed budget was scheduled for June 10th 2021.

**VI. Ratification of the Town's Response Letter to the Local Government Commission**

The Town Manager presented the Board with a response letter to the Local Government Commission's April 23rd 2021 letter regarding exceptions to the Town's fiscal year 2020 audit. Mr. Blanton stated that he had submitted the letter to Director Susan McCullen for review and made requested changes. Mayor Pro-Tem Cordell motioned to ratify the response letter and Commissioner Moore provided the second. The vote was 5-0.

**VII. Certification of the Town's Response to S.L. 2019-198**

The Town Manager explained that the Town failed to comply with a 2019 state senate mandate to report certain ordinances to the Counsel for Legislative Affairs by the November 2019 deadline. Mr. Blanton stated that he had submitted the required documentation and a response letter related to the issue on April 17. Mr. Blanton asked for a motion to certify the response. Commissioner Moore provided the motion and Mayor Pro-Tem Cordell provided the second. The vote was 5-0.

**VIII. Consideration and Awarding of the Fiscal Year 2021 Audit Contract**

The Town Manager presented the Board with two audit proposals for fiscal year 2021. Commissioner Locklear motioned to award the 2021 audit contract to Eddie Carrick, CPA. Commissioner Moore provided the second. The vote was 5-0.

**IX. Regional Law Enforcement Mutual Aid Agreement Renewal**

The Town Manager explained that the Town's contract for law enforcement mutual aid through the Centralina Council of Governments is due for renewal. Commissioner Moore motioned to renew the proposed contract and Commissioner Locklear provided the second. The vote was 5-0.

**X. Adoption of Revised Meeting and Holiday Schedule**

The Town Manager presented the Board with a revised meeting and holiday schedule for 2021. Mr. Blanton explained that the revised schedule provides for the rescheduled May 2021 regular monthly meeting and encompasses the three specified additional holidays at the Fourth of July, Thanksgiving, and Christmas approved by the Board at the March 25th 2021 special budget meeting.

Mayor Pro-Tem Cordell motioned to approve the revised schedule and Commissioner Moore provided the second. The vote was 5-0.

**XI. Town Manager's Report**

The Town Manager reported on several issues and made several recommendations to the Board. Mr. Blanton recommended reopening The Lodge and Community Building for rentals, as well as reopening the Splash Pad for the upcoming weekend. He also stated that Town Hall would be closed in honor of Memorial Day on May 31st and that bids would continue to be accepted for the Boulder Court project through June 10th.

**XII. Closed Session**

Commissioner Locklear motioned to enter closed session pursuant to North Carolina General Statutes 143-318.11(a)(6) to discuss personnel matters. Commissioner Fowler provided the second. The vote was 5-0. The Board remained in closed session for approximately fifteen minutes.

### **XIII. Return to Open Session and Consideration of Closed Session Actions**

Mayor Pro-Tem Cordell motioned to return to open session and Commissioner Moore provided the second. The vote was 5-0.

Commissioner Locklear motioned to adopt the closed session meeting minutes from March 4th 2021 and Mayor Pro-Tem Cordell provided the second. The vote was 5-0.

Mayor Pro-Tem Cordell motioned to discontinue legal services with Stott, Hollowell, Palmer, and Windham. Commissioner Moore provided the second. The vote was 5-0.

Commissioner Fowler motioned to appoint the Town Manager, Jonathan Blanton, as acting town attorney until such time that a full-time clerk could be hired. Commissioner Locklear provided the second. The vote was 5-0.

### **XIV. Motion to Adjourn**

Commissioner Fowler motioned to adjourn the regular May meeting and Mayor Pro-Tem Cordell provided the second. The vote was 5-0.

ATTESTED TO:

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Mayor Lynn Black

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Recorder and transcriber of the minutes for Rescheduled Regular May 20th 2021 Meeting