



Lodge / Community Bldg

CODE _____ **TOWN OF RANLO**
1624 Spencer Mountain Rd. ☐ Gastonia, NC 28054

Phone: 704-824-3461 ☐ Fax: 704-824-3423

Email: info@townofranlo.org Website: www.townofranlo.org

PLEASE READ RULES AND POLICIES BEFORE COMPLETING AND SIGNING THIS APPLICATION. FACILITIES WILL BE INSPECTED AFTER EACH USE.

THE PERSON MAKING THIS RESERVATION UNDERSTANDS THEY USE THE FACILITY AT THEIR OWN RISK AND WAIVES ANY AND ALL CLAIMS AGAINST THE TOWN OF RANLO FOR INJURY OR DEATH DURING THEIR EVENT. THEY WILL BE IN ATTENDANCE WHEN USED AND WILL BE RESPONSIBLE FOR THE KEY AND THE PROPERTY THEY ARE RENTING. **SHOULD ANY DAMAGE OCCUR TO THE FACILITY IN ANY WAY WHILE RENTED, THE RENTOR WILL BE BILLED FOR THE COST OF REPAIRS.** THE BUILDING SHOULD BE LEFT WITH ALL COUNTERS AND STOVE TOPS CLEAN, THE FLOOR SWEEPED AND ALL GARBAGE BAGGED AND TAKEN OUT.

THE FEE FOR RENTING THE **LODGE AT 2000 SPENCER MOUNTAIN RD.** IS \$250.00 FOR RANLO RESIDENTS, AND FOR NON-RESIDENTS IS \$400.00. THERE IS AN INSPECTION AFTER EACH USE – A REFUND OF \$100.00 WILL BE AWARDED UPON PASSING INSPECTION.

THE FEE FOR RENTING THE **COMMUNITY BUILDING AT 15 PARK DR.** IS \$65.00 FOR RANLO RESIDENTS AND FOR NON-RESIDENTS IS \$100.00.

*******IF YOU ARE HAVING A LIVE BAND, YOU WILL HAVE TO PAY \$30.00 PER HOUR EXTRA, TO PAY FOR A POLICE OFFICER TO BE ON DUTY AT THE CONCERT. IF YOU DO NOT TELL US THAT YOU ARE HAVING A CONCERT, THE POLICE WILL SHUT YOUR CONCERT DOWN AND SEND EVERYONE HOME. *******

***ALCOHOL ON THE PREMISES REQUIRES AN ADDITIONAL \$100.00 REFUNDABLE DEPOSIT. IT IS THE RENTOR'S RESPONSIBILITY TO REQUEST AN ALCOHOL PERMIT FROM THE STATE PRIOR TO THE EVENT IF ALCOHOL IS**

BEING SOLD. PLEASE CHECK THE BOX INDICATED IF ALCOHOL IS BEING SERVED/CONSUMED ☐

*****YOUR FUNCTION WILL BE SUBJECT TO AN INSPECTION BY THE RANLO POLICE*****

READ THE REGULATIONS OF USE ON THE BACK OF THIS SHEET BEFORE APPLYING:

CURRENT DATE: _____ DATE TO BE USED: _____

NAME OF RENTOR: _____

ADDRESS OF RENTOR: _____

LIST THE TYPE OF EVENT TO BE HELD AT THE FACILITY: _____

WHILE USING FACILITIES STATED IN THIS APPLICATION, I AGREE TO ABIDE BY ALL OF THE RULES AND POLICIES SET FORTH BY THE RANLO BOARD OF COMMISSIONERS AND WILL ASSUME ALL FINANCIAL RESPONSIBILITY FOR ANY DAMAGES TO SAID FACILITIES. I WILL BE PRESENT FOR THE DESIGNATED USE.



*******CANCELLATIONS REQUIRES 2 WEEKS ADVANCE NOTICE FOR REFUND*******

SIGNATURE: _____ DATE: _____
PHONE# _____

CLEANING HOURS ARE FROM 8:00 AM TILL 11:00 AM EACH MORNING: NO ENTRANCE BEFORE 11:00 AM ON THE DAY OF YOUR SCHEDULED EVENT.

THE FOLLOWING REGULATIONS APPLY TO ALL FACILITIES OPERATED BY THE TOWN OF RANLO, NC

1. FACILITY MUST BE LEFT CLEAN AND ORDERLY. ABSOLUTELY NO SILLY STRING.
2. ALL OUTDOOR ACTIVITIES SHALL CEASE AT DARK AND INDOOR ACTIVITIES SHALL CEASE AT 11:30 PM UNLESS EXCEPTION IS GRANTED IN ADVANCE BY THE TOWN COORDINATOR OR A TOWN OFFICIAL.
3. ALL DECORATIONS AND OTHER EQUIPMENT MUST BE REMOVED IMMEDIATELY FOLLOWING USE OF THE FACILITY. **NO DAMAGING DECORATIONS, SIGNS, SILLY STRING, NAILS, TAPE, OR PINS ARE TO BE PLACED OR USED ON THE WALLS, CHAIRS, TABLES OR LIGHT FIXTURES.**
4. THE SALE OF GOODS AND MERCHANDISE IS PROHIBITED. EXCEPTIONS MAY BE MADE WHEN THE PROCEEDS OF SUCH SALES ARE USED FOR CHARITABLE, EDUCATIONAL, TOWN RECREATION DEPARTMENT, RELIGIOUS OR CIVIC ORGANIZATIONS.
5. THE FOLLOWING ACTIVITIES ARE PROHIBITED ON ALL FACILITIES OWNED BY THE TOWN OF RANLO, NC:
 - (A) FORTUNE TELLING OR RELATED ACTIVITIES.
 - (B) EVANGELISTIC SERVICES.
 - (C) POLITICAL MEETINGS OR GATHERINGS. (EXCEPT OFFICIAL MEETINGS HELD BY THE TOWN.
 - (D) GAMES OF CHANCE. THIS DOES NOT APPLY TO THE AWARDED OF PRIZES IF THERE IS NO CHARGE FOR PARTICIPATION.
6. THE PERSON APPLYING FOR USE OF THE FACILITIES MUST BE AT LEAST TWENTY-ONE YEARS OF AGE AND WILL BE HELD RESPONSIBLE FOR THE CONDUCT OF THE PERSONS IN ATTENDANCE OF THIS ACTIVITY FOR WHICH THE FACILITY IS RENTED.
7. **ABSOLUTELY NO SMOKING INSIDE THE FACILITY AND NO PETS ALLOWED AT FACILITY WITH THE EXCEPTION OF DOGS FOR THE BLIND.**
8. BOOKING OF THE BALLFIELD MAY BE DONE BY CALLING TOWN HALL AT 824-3461. USE OF THE FIELD IS PROHIBITED AFTER DARK.
9. ABSOLUTELY NO GRILLING IS ALLOWED ON THE PORCH OF THE LODGE OR ON THE DECK OF THE COMMUNITY BUILDING.
10. PHOTOS REQUIRED WHEN REQUESTING REFUND.
11. NO VEHICLES SHALL BE LEFT ON TOWN PROPERTY OVERNIGHT WITHOUT NOTICE BEING GIVEN TO THE POLICE AS TO WHY, AND THE DRIVER BEING GIVEN PERMISSION BY THE POLICE TO LEAVE THE VEHICLE ON THE PROPERTY. UNAUTHORIZED VEHICLES MAY BE TOWED AND THE OWNER OF VEHICLE WOULD BE RESPONSIBLE FOR TOWING FEE AND ANY STORAGE FEES.

***AS THE RENTER OR USER OF THE FACILITY, I HAVE READ BOTH PAGES OF THIS APPLICATION AND UNDERSTAND THE POLICES AND REGULATIONS OF ITS USE.**



****BY SIGNING THIS CONTRACT, I AGREE TO ABIDE BY THE POLICIES AND REGULATIONS SET FORTH BY THE TOWN OF RANLO BOARD OF COMMISSIONERS.**

RENTOR SIGNATURE: _____ DATE _____

PLEASE COME BY TOWN HALL THE BUSINESS DAY BEFORE YOUR EVENT TO PICK UP YOUR CODE FOR THE DOOR IN ORDER TO ENTER THE FACILITY.

IF THERE ARE ANY PROBLEMS WITH THE BUILDING, PLEASE CALL RANLO PUBLIC WORKS AT 704-842-1878